

Bridge Room Terms & Conditions

SECURING YOUR BOOKING

- We are delighted to provisionally hold a booking date for you; however should we receive another enquiry during this time we would ask for immediate confirmation by paying the deposit, or we may release the date due to popular demand.
- To secure a booking we ask for a deposit of £500 which is payable via a payment link.
- A minimum spend is required for our Bridge Room bookings. The amount will vary depending on the day and time from £500-£4500. By paying the deposit you agree to the minimum spend quoted in the booking email.

DEPOSIT & BOOKING TERMS

- Your booking is only confirmed once we have received your deposit prepayment, which will be fully refunded back on to the payment card within 24hrs after the event (subject to the booking terms being met).
- In the event of cancellation, the deposit is fully refundable up to 28 days prior to your bookings date. Any later than this and we're afraid it becomes non-refundable.
- Should the minimum spend not be reached, the outstanding balance must be settled on the day as a room hire fee.
- You are welcome to bring decorations including flowers, freestanding balloons and candles (confetti and glitter is not permitted). In the event the walls or ANY paintwork is damaged due to negligence, we may withhold your deposit to pay for repair.
- Sorry, we do not accept children's parties and will cancel the booking with immediate effect if this is found to be the case.

GUEST NUMBERS & PRE-ORDERING

- The value of your pre-order is payable on completion of the pre-order or at least 10 days before the day of your booking. A payment link will be sent to you.
- Should you cancel your booking within 10 days of the booking date, only 50% of your pre-order value can be refunded.
- If you are pre-ordering any food, please confirm final guest numbers at least 5 days before your booking date. Please note that this will be the final number charged to your bill.
- Please advise us if your guests have any special dietary requirements prior to ordering.

SERVICE CHARGE

- For group and event bookings we add a 12.5% service charge to your final food and drinks bill. By the end of your event we are sure you'll agree our staff deserve it (it is split between all staff), and if not, please do let us know why.

SPECIAL REQUESTS

- Do let us know if you have any particular requests no matter how farfetched and we will always do our best to accommodate them.